

Bellingham Public Schools

Strategic Planning Process

School: Lowell Elementary

Date: 9/22/07

- Annual Update
- Complete Revision

Strategic Plan Area	School Goals for Student Performance
Reading	96.1% of Lowell's third, fourth and fifth grade students will meet or exceed state standards as measured by the WASL.
Writing	76.5% of Lowell's fourth grade students will meet or exceed state standards as measured by the WASL.
Math	84.3% of Lowell's third, fourth and fifth grade students will meet or exceed state standards as measured by the WASL.
Learning Environment	Student learning will be enhanced by a safe, caring and collaborative and student centered school environment
Technology	80% of Lowell Intermediate students will meet or exceed criteria established for CBA's in social studies by Spring 2009.

Principal Signature: _____

Site Council Chair Signature: _____

Action Plan: READING

School: Lowell Elementary	Date: 09/22/07
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District Goal for Student Performance: Safe Harbor 90% School Goal for Student Performance: Safe Harbor 96.1%
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Target Objective: At Lowell School, all staff members will develop students who take responsibility for using skills and strategies to understand the meaning of texts as measured by state and district standards, with a 10% decrease in the number of students not yet at standard.

Strategies	C/I	PD	PI	Who	When	Evidence of Implementation	Evidence of Impact (include methods of assessment)
Students will participate in a school-wide oral reading fluency and comprehension assessment Grades 1 & 2 DRA for fluency and Comprehension Grades 3-5 Rasinski's Fluent Reader	X	X		Teachers	2007-2008	Rasinski's Fluent Reader, Grade Level expectations and assessment data DRA rubric	As above
Staff will identify students not yet at standard and use the Back on Track program to reinforce fluency and comprehension			X	Teachers / Reading Support Specialist	Ongoing	Volunteer schedule, reading summary sheets	As above
Provide a parent training in reading strategies for home intervention (NYAS Students)			X	Teachers / Reading Support Specialist	2007-2008	Meeting Attendance Record	

Action Plan: WRITING

District Goal for Student Performance: safe harbor 68.5%

School Goal for Student Performance: safe harbor 76.5%

Target Objective: At Lowell School, teachers will implement school-wide practices to increase writing scores in content, organization, style and conventions as measured by a 10% decrease in students meeting standards as evidenced by school-wide prompt using the Everett 4x4 rubric.

Strategies	C/I	PD	PI	Who	When	Evidence of Implementation	Evidence of Impact (include methods of assessment)
Following the Anita Archer presentation grade levels will identify specific genre (GLE's) and use supporting Critical Attributes for Specific Genre rubric for instruction and assessment	x	x		Staff	Fall 2007	Grade Level Plans	As above
Staff will be trained in using the 4x4 writing assessment rubric		x		Coaches	Fall 2007	Staff trained	As above
Review (revise if necessary) and teach common language for the writing process and expectations for quality work	X			Literacy Committee, All Staff	Fall 2007	Writing Agreements document in Literacy Guide	As above
Staff will review the developmental continuum of Four Square planning model	X			Teachers	2007-2008	Staff Meeting Notes	As above
Staff will deliver school-wide writing prompts, Fall, Winter, Spring, and score Content, Organization, Style and Conventions using a 4x4 rubric	X			Teachers	2007-2008	Compiled data of K-5 writing strengths and plans for next steps	As above

Action Plan: MATH

District Goal for Student Performance : safe harbor 68.8%							
School Goal for Student Performance: safe harbor 84.3%							
Target Objective: At Lowell School, teachers will develop common understandings of Math GLE's and math resources to provide consistent instructional practices as evidenced by a 10% decrease in the number of students not yet at standard.							
Strategies	C/I	PD	PI	Who	When	Evidence of Implementation	Evidence of Impact (include methods of assessment)
Analyze WASL data for school-wide strengths and weaknesses and to identify a content strand for school-wide focus		X		Math Team, Site Evaluator, and Teachers	Fall 2007	Identify target strand	As above
Grade level teams will use the Collaborative Coaching cycle three times to improve teacher understanding and instruction in Mathematics.		X		Teachers	2007-2008	Improved math instruction	As above
Teachers will begin to implement a balanced instructional approach aligned with the State Grade Level Expectations. The components of a math balanced math block would consist of the following. <ol style="list-style-type: none"> 1. Computational Skills (Math Review and Mental Math) 2. Problem Solving 3. Conceptual Understanding 4. Mastery of Math Facts 5. Formative Assessments 	X	X		Teachers	2007-2008	<p>"Quick Visit" observations GLE poster displayed and used as a planning guide Consistent language and practices of problem solving posted and used</p> <p>Samples of student work assessed with a rubric</p>	As above
A problem solving assessment and process will be selected	X	X		Teachers	Fall 2007	Prompts	
Teachers will score a math prompt three times a year and evaluate grade level/ individual strengths and next steps	X	X		Teachers	2007-2008	Samples of student work assessed with a rubric	As above
Staff will offer parent education through a Family Math Night			X	Teachers	2007-2008	Attendance	As above
Identify Students not yet at standard and determine intervention strategies including Extended Day	X		X	Teachers, Grade Level Teams	2007-2008	Documentation of Intervention Strategies	As above
Staff will increase communication to parents about mathematics instruction through monthly games, newsletters, conferences, and presentations			X	Teachers, Principal	2007-2008	Newsletters, presentation agendas and conference schedules	Agendas, Newsletters

Action Plan: LEARNING ENVIRONMENT

Target Objective: Students and staff will participate in creating and maintaining a safe, respectful and caring school culture with clear expectations and open lines of communication for staff, students and parents.							
Strategies	C/I	PD	PI	Who	When	Evidence of Implementation	Evidence of Impact (include methods of assessment)
Develop and implement a school-wide theme "Changes" to promote student learning around the change process given boundary adjustments, closure for seismic retrofit etc...	x		x	Principal, Site Council, PTA, Staff	Fall 2007	Activities planned and implemented	
Develop and implement a plan to determine where Lowell students will attend school in 2008-2009			x	Principal	Fall 2007	Families are informed	
Design a transition plan to relocate Lowell students and return following the retrofit			x	Principal, Site Council, PTA, Staff	Winter 2008	Planned developed with timelines	
Improve home school communication with E-Blasts and newly designed website			x	Library Media Specialist, Principal	2007-2008	New website	
Develop and implement a motivational program for recognizing students who consistently follow the Lowell School Beliefs	x			Learning Environment Team, Teachers	2007-2008	Program implemented	
Develop and practice Shelter in Place procedures.		X	X	Site Council, Staff	2007-2008	Record of drill, Staff training of procedures	Drill completed efficiently and timely
Work with the District and community to implement the comprehensive plan for playground upgrades and seismic retrofit			X	Principal, PTA, Site Council, Leadership	Ongoing	Plans developed and shared	Safer, updated facility
Develop a 'New Student' protocol and family welcome procedure.			X	Principal, Staff, Intermediate Students	2007-2008	Video of School Procedures	

Action Plan: TECHNOLOGY*

School: Lowell Elementary					Date: 1/28/07		Level: K-5	
School Goal for Student Performance: 10% reduction in the number of students who are not yet at standard on the WASL in reading, writing, and mathematics.								
Target Objective: 80% of Lowell Intermediate students will meet or exceed criteria established for CBA's in social studies by Spring 2009.								
Rationale: Technology is most influential when integrated with curriculum and assessment. In a review of studies, (CEO Forum, 2001), concluded, "technology can have the greatest impact when integrated into the curriculum to achieve clear, measurable educational objectives."(Bain and Ross, 1999; Bain and Smith, 2000)								
Strategies	C/I	PD	PI	Who	When	Hardware (HW), Software (SW), and Tech Support (TS) Needs	Funding Strategies for HW, SW, TS, and PD	Evidence of Impact (include methods of assessment)
Teachers will plan and implement differentiated instruction to support student learning (Teacher Tier 2, #7)	X	X		All Staff	2007 - 2010	HW: LCD projector & document camera for each classroom, laptop carts, teacher laptops, wireless network, interactive whiteboards, digital cameras, DVD players, P. A. systems SW: streaming video.	HW: District technology funds PD: Instructional Technology, Curriculum Dept, BBI, ISD TS & SW: Network Services	Pilot Assessment IT Training Data Teacher/Principal Observation
Students will select and use information, communication tools and resources to collect, evaluate and manage information. Students will report results on an assigned hypothesis, CBA, or research question and present their learning in a variety of ways (Student Tier 2, #4)	X	X		Students Grades 3-5	2007 - 2010	HW: LCD projector & document camera for each classroom, laptop carts, teacher laptops, wireless network, interactive whiteboards, digital cameras, DVD players, P. A. systems SW: streaming video.	HW: District technology funds SW: Network Services	Scores from CBA Presentation rubric scores Teacher observation 5 th Grade Student Pilot Survey
Communication with families via school web site, electronic newsletters, etc.		X	X	LMS, Principal	2008 - 2010	SW: SharePoint (none needed)	PD: Instructional Technology	Parent survey Number of Lowell families signed up for District News

Students and teachers will assess, monitor, and record individual progress		X		Teachers Students grades 4&5	2008 – 2010	HW: LCD projector & document camera for each classroom, laptop carts, teacher laptops, wireless network, interactive whiteboards, digital cameras, DVD players, P. A. systems SW: streaming video. TS: Data Warehouse & Zangle	HW: District technology funds PD: Network Services for data management	WASL scores Increased productivity of teachers taking monitoring notes on students work, and downloading to online report cards and other databases. More effective, targeted instruction based on student needs.
Staff will develop and use Social Studies CBAs: 5 th gr. Early Civilization/Explorers	X	X		LMS & Gr. 5 Teachers	2007- 2008	HW: LCD projector & document camera for each classroom, laptop carts, teacher laptops, wireless network, interactive whiteboards, digital cameras, DVD players, P. A. systems SW: streaming video PD: Curriculum Dept. and Instructional Technology	HW: District technology funds PD: Curriculum Dept. and Instructional Technology	CBA scores for social studies Presentation Rubric
4 th gr. WA State	X	X	Gr. 4 Teachers	2008- 2009				
3 rd gr. NW Coastal Native Am. /Early Bellingham	X	X	Gr. 3 Teachers	2009- 2010				

Team Leader Completing This Form

Steve Jones

Completion **9-22-07**
Date _____

Other Team Participants

Rob McElroy, Deborah Hanson, Nicole Talley, Patty Keene