

Name: Recognition of District Students, Staff and Community Partners

Type: Standing Committee

Purpose(s)/Goal:	<ul style="list-style-type: none">• Assist in the planning or implementation of recognition events as needed for students, staff or community partners as outlined in Board Policy and Procedures 5345 and 5345P.• Review criteria and process for selection of Districtwide Staff and Community Partners Annual Awards and revise if necessary.• Propose Districtwide Staff and Community Partners Annual Award recipients to Superintendent.
Basis for Establishment:	<ul style="list-style-type: none">• Board Policy and Procedures 5345 and 5345P recognize the importance of honoring the exemplary service, special achievements and outstanding contributions of district students, staff and community partners.
Decision Making Process:	<ul style="list-style-type: none">• The committee will gather input from student, staff and community partners when needed.• The committee will reach consensus when making decisions and use majority vote if reaching consensus is not possible.• The Superintendent will serve as the final decision-maker.
Responsibilities & Plan of Work:	<ul style="list-style-type: none">• Committee members will serve two-year terms.• The committee will reconvene annually each spring and meet as needed to help select the Districtwide Staff and Community Partners Annual Award recipients and help plan the opening session of the Annual All-Staff Kick-Off Meeting.
Qualifications:	<ul style="list-style-type: none">• The chair, in consultation with the Superintendent, will select committee members to represent the stakeholder groups of students, staff and community partners who are being celebrated by the work.• Criteria for selection will also include the participant's interest in serving, background and skills in the subject matter (if applicable), ability to engage collaboratively with fellow members, and availability to meet and accomplish the work.
Members	Chaired by Tanya Rowe, Director of Communications and Community Relations
Regular:	<ul style="list-style-type: none">• Two high school students• Two community partners (representing organizations or businesses that have been recognized by the district in the past)• Three parents (representing each level of elementary, middle and high school)• Three certificated staff members (one representing each level of elementary, middle and high school)• Three classified staff members (including staff members representing labor association groups and a staff member representing Central Services)• Three school-based administrators (one representing each level of elementary, middle and high school)
Ex-officio:	<ul style="list-style-type: none">• Acting Superintendent Sherrie Brown• Board Member• Human Resources Executive Director Nora Klewiada
Communications Plan:	<ul style="list-style-type: none">• Advertising for Committee Selection: A call for participation will be published on the district Web site and widely distributed through district communication channels for interested persons to submit their names to the chair for membership consideration.• The committee's work and selections for Annual Awards will be widely publicized to all district stakeholders through the district's communication channels.
Budget Implications:	<ul style="list-style-type: none">• The committee itself will not need resources to operate as it will meet outside of the regular workday for its school-based members.• Student, staff and community partner appreciation activities will follow state law and Board Policy and Procedures 5345 and 5345P in that recognition will be genuine and include mementos of nominal value.• The chair will use existing resources in the Communications department budget to fund student, staff and community partner appreciation and/or work with the committee to seek additional support when appropriate from donors and sponsors, such as the Bellingham Schools Foundation.