

OCCUPATIONAL SAFETY & ACCIDENT PREVENTION COMMITTEE
Bellingham School District

MINUTES
September 22, 2009

Members Present

Mike Anderson	Paul Berg	Mike Dobbins	Dick Drost
Brett Greenwood	Jeanette Herrera	Carol Jimeno	Tobi Melton
Nancy Reynolds	Steve Rogers	Ken Russell	Denise Suess
Warren Swanson	Roger Gates		

Members Absent

Mark Dalton	Chris Dean	Sue Dunn	Tim Stricklett
Mary Anne Stuckart	Mea Tyas		

Meeting was called to order at 3:38 p.m. by Chair Denise Suess
Minutes of the May 12, 2009 meeting were approved as printed

Unfinished Business

Three Automated External Defibrillators (AEDs), primarily funded by the Lion's Club, will be installed in each of the three high schools later this fall. The Policy and Procedures is written and awaiting B.S.D. School Board approval.

New Business

The school year committee meeting calendar was set as the following Tuesdays: November 3, January 12, March 9, and May 11 from 3:30 to 4:30

New members were introduced, and the purpose of the committee was presented. Notebooks and divider tabs were distributed as needed.

The need for an elementary level representative was addressed. Some individual contacts will be made, and Denise will send an e-mail to elementary level teachers.

Committee members are encouraged to present ideas and concerns for future meetings. Please e-mail suggestions to Denise Suess for discussion.

The possible need for training in the use of fire extinguishers was presented. The Red Emergency Response Book in each building includes fire extinguisher locations. Denise will e-mail all building principals with a reminder of the Red Emergency Response Book content and the need to inform all staff of the location of fire extinguishers.

Claims Review

The injury spreadsheets were reviewed. A significant percentage of the injuries occurred as a part of the Extended School Year program. A reactive and proactive approach is used to provide a safe environment for this summer program. Tobi Melton assured the committee that any reported potential blood transfer is inspected by a school nurse. Denise encouraged committee members to update the Safety Bulletin Board in each building with instructions in the event of on the job injury. Some information is available on the web.

Next Meeting: Tuesday, November 3, 2009 at 3:30 p.m.

Meeting Adjourned at 4:25.