



2009 Annual Awards Nomination Form

Name of Individual or Team Being Nominated: _____
(Please list individual members of team separately on the back of this form.)

Work or Volunteer Location: _____ Supervisor/Principal: _____

Total Years of Employment in Bellingham School District (For staff awards only): _____
Years in Current Position: _____

Nominated for this Annual Award:
(check one)

- Certificated Staff Member of the Year
- Classified Staff Member of the Year
- Community Partner/School Volunteer of the Year
- Team of the Year (please list all names on back)
- Leader/Administrator of the Year

Name of Nominator(s): _____

Nominator's Contact Information (include phone): _____

Signature(s) of Nominator(s): _____ Date: _____

Signature of Supervisor/Principal: _____ Date: _____

Supporting Documentation

- Reason for nominating this individual/team:** As an attachment in 200-300 words (no more than one page), please address the reasons for nominating this individual or team. Please address criteria that includes, but is not limited to (see Scoring Rubric for detailed criteria): excellence in job performance in the position and profession *or* volunteer role; successful relationships with students, staff, parents and the public; positive impact on students, staff, school and district culture; demonstrated commitment to the district's strategic plan to help all students be ready for college, career and citizenship; dedication to professional growth and improvement; and community engagement and education advocacy work. Please be specific by including concrete examples. See information sheet for additional criteria to address for the Leader/Administrator of the Year. *Note: The completion of the nomination packet (form and supporting documentation) affect the overall scoring of the nomination.*
- Letter of recommendation:** At least one letter of recommendation (200-300 words in length) from a student, colleague, principal/supervisor, parent, or community member is required. This can be a brief statement confirming your support for the nomination. If the nominee is selected as a school's or Central Services' award recipient, the principal/supervisor also needs to attach his or her letter of recommendation or statement of support for districtwide award consideration, unless the principal/supervisor is the nominator.

Return this completed form with supporting documentation to the supervisor/principal no later than noon, Feb. 2, 2009. Central Services (including maintenance and transportation) and Leader/Administrator of the Year Award nominations go directly to the Superintendent's Office for consideration by noon, Feb. 2, 2009.

Each school may submit one nomination in each category (except for the Leader/Administrator of Year Award) to the district office for the districtwide awards. All school and Central Services' nominations (with supervisor letter/sign off) are due in the Superintendent's office by noon, Feb. 17, 2009.

