

BELLINGHAM PUBLIC SCHOOLS  
Bellingham, Washington

JOB DESCRIPTION

**POSITION:** PARAEDUCATOR, NOON DUTY, LEVEL I

**REPORTS TO:** Building Principal, or designee

**RESPONSIBILITIES:**

1. Supervise students at play and/or lunch.
2. Maintain a harmonious atmosphere on the playground and in the lunchroom.
3. Direct group games and activities.
4. Assume responsibility for play equipment.
5. Take part in professional inservice training programs.
6. Direct movement of groups to and from playground.
7. Report school rules violations to principal, or designee.
8. Perform other related tasks and responsibilities as designated by the building principal, or designee.

**QUALIFICATIONS:**

1. High school diploma or equivalent (GED).
2. Has the ability to react quickly and appropriately to visual and/or audible stimuli.
3. Has, in the judgment of the administrator, the ability to communicate effectively with students and staff.
4. Demonstrated ability to maintain confidentiality.
5. Has, or is willing to obtain, first aid certification.
6. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.