

BELLINGHAM PUBLIC SCHOOLS
Bellingham, Washington

JOB DESCRIPTION

POSITION: MAINTENANCE LABORER

REPORTS TO: Buildings and Grounds Manager, or designee

RESPONSIBILITIES:

1. Follow directions and recommendations for completion of grounds maintenance schedules and routines.
2. Prepare grounds for lawns, plants, shrubs, and trees per instructions.
3. Prepare and maintain athletic fields for games and events from a prepared schedule.
4. Assist in the pruning of trees and shrubs.
5. Operate shop equipment to assist with repairs to buildings, structures, and equipment.
6. Assist in the maintenance and repair of automatic sprinkler systems.
7. Maintain lawns, grounds, plants, and fields by carrying out watering and regular maintenance schedules.
8. Clean and weed outside areas; remove brush.
9. Assist in moving of District surplus, athletic equipment, and all other miscellaneous District equipment and supplies within buildings and between buildings or other District locations.
10. Perform non-journey level tasks to assist in completing repair and maintenance projects.
11. Perform other related tasks and assume responsibilities as designated by the Buildings and Grounds Manager, or designee.

QUALIFICATIONS:

1. High school diploma or GED equivalent.
2. Basic knowledge of proper horticultural practices and terminology as demonstrated by certified training or verifiable equivalent experience.
3. Ability to follow oral and written direction.
4. Demonstrated ability to follow a grounds maintenance plan.

QUALIFICATIONS: (Continued)

5. Ability to perform assigned tasks with minimum direct supervision.
6. Ability to seed, mow, and fertilize lawns.
7. Ability to prune trees and shrubs without supervision after training.
7. Basic understanding of automatic sprinkler system operation.
8. Some building maintenance experience, including basic carpentry, painting, plumbing, masonry, and/or electrical repair.
9. Valid Washington State driver's license.
10. Basic understanding of proper maintenance and preparation of athletic fields.
11. Demonstrated ability to safely operate grounds maintenance equipment, (e.g. mowers, edgers, blowers, etc.) Willingness and capacity to be trained in operating larger equipment (e.g. gangmower, tractor, topdresser, etc.)
12. Demonstrated ability to consistently comply with required safe work practices.
13. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

PHYSICAL REQUIREMENTS:

1. Ability to move, lift, shove, pull, push, and carry objects weighing up to 70 pounds using proper lifting techniques, hand trucks, and dollies.
2. Sufficient manual dexterity to work with power tools, common hand tools, and small parts and components in the assembly and disassembly of equipment.
3. Sufficient physical dexterity and flexibility to work in confined spaces such as tunnels, above ceilings, unfinished attic spaces and crawl spaces.
4. Ability to work in a standing position for a prolonged period of time.
5. Climb/work on ladders up to 10 feet high while performing job duties.
6. Work while on scaffold or mechanical hoists up to 40 feet high while performing job duties.
7. Ability to stand, sit, crouch, and kneel as required by job duties.
8. Ability to work with and around loud power equipment.
9. Ability to work outdoors in all weather and temperature conditions.

4/25/05

h:\persoffc\jobdesc\seiu\maint\maint laborer.doc