

BELLINGHAM PUBLIC SCHOOLS
Bellingham, Washington

JOB DESCRIPTION

POSITION: MAINTENANCE SPECIALIST: EQUIPMENT OPERATOR

REPORTS TO: Buildings and Grounds Manager

POSITION SUMMARY:

Performs specific duties in the District's maintenance and repair operations as assigned by the Buildings and Grounds Manager or designee.

RESPONSIBILITIES:

1. Perform necessary repair, alteration, improvements or maintenance as assigned.
2. Estimate cost of repair projects in terms of labor, materials, and overhead.
3. Coordinate work activities with other tradesmen as required to complete jobs in a safe, efficient, and cost-effective manner.
4. Review codes and regulations for applicability to work assignments.
5. Recommend supplies and equipment for purchase, and maintain a written inventory of district-owned tools, equipment, and supplies.
6. Maintain confidentiality.
7. Communicate with others in a professional manner displaying cooperation and support of the best interest of the school district.
8. Operate snow removal and sanding equipment.
9. Participate in all aspects of grounds maintenance as directed by the Manager of Buildings and Grounds, or designee.

QUALIFICATIONS:

1. High School diploma or GED.
2. Must have at least four (4) years of verifiable experience operating heavy equipment. This experience must include verifiable, competent operation of a backhoe in a construction-related capacity, operation of a minimum capacity four-yard dump truck in a variety of grounds-related operations, and operation of other grounds-related and maintenance equipment, e.g., top dresser, bucket loader, spreader, aerator, forklift, etc.
3. Has in the judgment of the administration, the ability to:
 - a. understand, interpret, and apply departmental procedures and directives; and
 - b. work with peers, the general public, and District staff in an appropriate manner.

QUALIFICATIONS: (Continued)

4. Must be able to accept direction from the Manager of Buildings and Grounds, or designee, and perform assigned duties with or without direct supervision.
5. Must possess a valid Washington State driver's license with commercial Class A endorsement.
6. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

PHYSICAL REQUIREMENTS:

1. Ability to move, lift, shove, pull, push, and carry objects weighing up to 70 pounds using proper lifting techniques, hand trucks, and dollies.
2. Sufficient manual dexterity to work with power tools, common hand tools, and small parts and components in the assembly and disassembly of equipment.
3. Sufficient physical dexterity and flexibility to work in confined spaces such as tunnels, above ceilings, unfinished attic spaces and crawl spaces.
4. Ability to work in a standing position for a prolonged period of time.
5. Climb/work on ladders up to 10 feet high while performing job duties.
6. Work while on scaffold or mechanical hoists up to 40 feet high while performing job duties.
7. Ability to stand, sit, crouch, and kneel as required by job duties.
9. Ability to work with and around loud power equipment.
10. Ability to work outdoors in all weather and temperature conditions.

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