



Bellingham Public Schools

...where every student learns

1306 Dupont Street, Bellingham, WA 98225

(360) 676-7766

www.bham.wednet.edu

CLASSIFIED APPLICATION

(Please Print or Type)

Your social security number is not required at the time of application. It will be necessary to disclose it upon hiring for federal income tax, state retirement, and internal record keeping purposes.

Date: _____ Social Security # _____

Name: _____ (Last) _____ (First) _____ (Middle)

Mailing Address: _____ (Street/P.O. Box) _____ (Apt. #)

City: _____ State: _____ Zip: _____

(_____) (Current Phone) (_____) (Message Phone) _____ (E-Mail)

POSITION(S) FOR WHICH YOU ARE APPLYING

JOB # and JOB TITLE _____

TYPE OF POSITION(S) IN WHICH YOU ARE INTERESTED

CLERICAL

PARAEDUCATOR

FOOD SERVICE

Noon Duty / A.M. and P.M. Duty / General Duty

CUSTODIAL / MAINTENANCE

School Bus Attendant

BUS DRIVER

English Language Learners (ELL)

COACH / EXTRACURRICULAR

Special Education Resource

OTHER: _____

Special Education with Physical Disabilities

Special Education with Behavioral Disorders

I AM WILLING TO SUBSTITUTE

► **NOTE: Please submit the appropriate INSERT QUESTIONS with your application.**

EXPERIENCE Please list most recent employment first. Include military experience. Do not indicate: "see résumé".
If more space is needed please attach an additional sheet.

| DATES (MO./YR.) | EMPLOYER & ADDRESS | SUPERVISOR'S NAME, TITLE & PHONE # | TYPE OF WORK/POSITION | REASON FOR LEAVING |
|----------------------------------|-----------------------|---------------------------------------|--------------------------|-----------------------|
| From: ____/____ To: ____/____ | | | | |
| From: ____/____ To: ____/____ | | | | |
| From: ____/____ To: ____/____ | | | | |
| From: ____/____ To: ____/____ | | | | |
| From: ____/____ To: ____/____ | | | | |

EDUCATION List all schools attended.

| DATES (MO./YR.) | NAME OF SCHOOL | CITY & STATE | MAJOR AREA OF STUDY | DEGREE | DATE DEGREE GRANTED |
|----------------------------------|----------------|--------------|------------------------|---|---------------------------|
| HIGH SCHOOL | | | | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> GED | |
| From: ____/____ To: ____/____ | | | | | |
| From: ____/____ To: ____/____ | | | | | |
| From: ____/____ To: ____/____ | | | | | |
| From: ____/____ To: ____/____ | | | | | |

PROFESSIONAL REFERENCES List three (3) references (former supervisors) who may be contacted.

| NAME | POSITION | EMPLOYER & ADDRESS | PHONE # |
|------|----------|--------------------|--------------------------------------|
| | | | Work (____)_____ Home (____)_____ |
| | | | Work (____)_____ Home (____)_____ |
| | | | Work (____)_____ Home (____)_____ |

EMPLOYMENT HISTORY DISCLOSURE

Have you ever been employed by the Bellingham School District before? No Yes

If YES, list previous position(s) and last date worked.

Have you ever been a member of a Washington State Retirement System? No Yes

If YES, which system?

CRIMINAL HISTORY DISCLOSURE

Have you ever been convicted of any crime or been released from prison following conviction of a crime? No Yes
(The term "convicted" means all adverse dispositions, including a finding of guilty, a plea of guilty or nolo contendere, an Alford plea, a stipulation to the facts, a deferred or suspended sentence, or a deferred prosecution. Exclude civil infractions, such as minor traffic citations.)

If YES, give dates and explanation.

(Conviction does not automatically exclude you from consideration for employment.)

Have you ever been discharged or forced to resign for misconduct or unsatisfactory service from any position? No Yes

If YES, give dates and explanation.

(Answering "yes" does not automatically exclude you from consideration for employment.)

WORLD LANGUAGE SKILLS

LIST LANGUAGE(S) OTHER THAN ENGLISH: _____

Reading/Writing Skills: Limited Proficient

Oral Skills: Limited Proficient Native/Near Native

SIGN LANGUAGE SKILLS

Fingerspelling/Numbers American Sign Language Pidgeon Signed English Signing Exact English

Expressive Skills: Limited Proficient

Receptive Skills: Limited Proficient

Certified (please specify language and certification type): _____

Any offer of employment will be subject to the acceptable outcome of a criminal history records check, favorable information received from previous school district employers per RCW28A.400.301, and approval by the Board of Directors.

I authorize Bellingham School District to make any investigation of any personal, educational, vocational, or employment history. I further authorize any current or former employer, person, firm, or agency to provide Bellingham School District with information they have regarding me. I hereby release and discharge Bellingham School District and those who provide information from any and all liability as a result of furnishing and receiving this information. I further agree that falsification of any part of this application, including any accompanying inserts, shall be sufficient cause for dismissal. References and personal information which become a part of this application will be regarded as confidential and shall not be revealed to me.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Applicant Signature _____ **Date:** _____

If offered a position:

- The Immigration Reform and Control Act of 1986 requires us to verify your identity and authorization to work before you may commence employment.
- Pursuant to RCW Chapter 43.43, as amended, you will be required to complete a disclosure form indicating whether you have been convicted of certain crimes against persons and/or civil and administrative adjudications of assault, abuse, or exploitation.
- Pursuant to RCW28A.400.301, you will be required to complete sexual misconduct disclosure forms for your previous school district employers in the United States and foreign countries.
- A criminal conviction record, based on fingerprints, will also be requested from the Washington State Patrol and Federal Bureau of Investigation. **The cost of such background check, including fingerprinting, will be borne by the prospective employee.**

Bellingham School District is an equal opportunity employer. The District does not discriminate on the basis of race, religion, creed, national origin, age, sex, or disability. The District has implemented an affirmative action program and encourages qualified women and minority applicants to apply.