

# BUILDING ADMINISTRATOR INSERT QUESTIONS

(To be attached to Administrative Application Form)



Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Last) (First) (Middle)

**ON A SEPARATE SHEET OF PAPER, PLEASE RESPOND TO THE FOLLOWING QUESTIONS:**

1. From your perspective, what are the key elements of the teacher evaluation process? Explain how you have utilized these key elements to assist a teacher with performance difficulties. (Maintaining confidentiality, please use a specific example).
2. As an administrator, how would you strike a balance between being the instructional leader of the school and managing the day-to-day operations of the building?