



# Bellingham Public Schools

...where *every* student learns

1306 Dupont Street, Bellingham, WA 98225  
 (360) 676-7766  
 www.bham.wednet.edu

## ADMINISTRATIVE APPLICATION

(Please Print or Type)	Your social security number is not required at the time of application. It will be necessary to disclose it upon hiring for federal income tax, state retirement, and internal record keeping purposes.
Date: _____ Social Security # _____	
Name: _____ (Last) _____ (First) _____ (Middle)	
Mailing Address: _____ (Street/P.O. Box) _____ (Apt. #)	
City: _____ State: _____ Zip: _____	
(_____) _____ (Current Phone) (_____) _____ (Cell/Message Phone) _____ (E-Mail)	

## CERTIFICATION (List teaching, administrative, or special certificates currently held or pending.)

STATE	TYPE	ENDORSEMENT	ISSUE DATE	EXP. DATE

**SCHOOL DISTRICT ADMINISTRATIVE EXPERIENCE (Begin with most recent.)**

DATES (MO./YR.)	SCHOOL DISTRICT, ADDRESS, & NAME OF SCHOOL	GRADE LEVEL	Full or Part-time (FTE)	SUPERVISOR'S NAME, TITLE & PHONE #	REASON FOR LEAVING
From: ___/___ To: ___/___					
From: ___/___ To: ___/___					
From: ___/___ To: ___/___					
From: ___/___ To: ___/___					

**CERTIFICATED TEACHING EXPERIENCE (Begin with most recent. Do not include substitute or student teaching.)**

DATES (MO./YR.)	SCHOOL DISTRICT, ADDRESS, & NAME OF SCHOOL	SUBJECT/ GRADE(S)	Full or Part-time (FTE)	SUPERVISOR'S NAME, TITLE & PHONE #	REASON FOR LEAVING
From: ___/___ To: ___/___					
From: ___/___ To: ___/___					
From: ___/___ To: ___/___					
From: ___/___ To: ___/___					
From: ___/___ To: ___/___					

**EXPERIENCE OTHER THAN TEACHING OR SCHOOL ADMINISTRATION** (Include military experience.)

DATES (MO./YR.)	EMPLOYER & ADDRESS	SUPERVISOR'S NAME, TITLE & PHONE #	TYPE OF WORK/POSITION	REASON FOR LEAVING
From: ___/___ To: ___/___				
From: ___/___ To: ___/___				
From: ___/___ To: ___/___				
From: ___/___ To: ___/___				

**EDUCATIONAL TRAINING** (List all colleges and universities in order of attendance.)

DATES: (MO./YR.)	NAME OF SCHOOL	CITY STATE	MAJOR	MINOR	DEGREE	DATE DEGREE GRANTED	GPA
<b>HIGH SCHOOL</b>					<input type="checkbox"/> YES <input type="checkbox"/> NO		
From: ___/___ To: ___/___							
From: ___/___ To: ___/___							
From: ___/___ To: ___/___							
From: ___/___ To: ___/___							
From: ___/___ To: ___/___							

## WORLD LANGUAGE SKILLS

LIST LANGUAGE(S) OTHER THAN ENGLISH: \_\_\_\_\_

Reading/Writing Skills:  Limited  Proficient

Oral Skills:  Limited  Proficient  Native/Near Native

## PROFESSIONAL REFERENCES

NAME	POSITION	EMPLOYER & ADDRESS	PHONE #
			Work (____)_____ Home (____)_____
			Work (____)_____ Home (____)_____
			Work (____)_____ Home (____)_____
			Work (____)_____ Home (____)_____

Any offer of employment will be subject to the acceptable outcome of a criminal history records check, favorable information received from previous school district employers per RCW 28A.400.301, and approval by the Board of Directors.

I authorize Bellingham School District to make any investigation of any personal, educational, vocational, or employment history. I further authorize any current or former employer, person, firm, or agency to provide Bellingham School District with information they have regarding me. I hereby release and discharge Bellingham School District and those who provide information from any and all liability as a result of furnishing and receiving this information. I further agree that falsification of any part of this application, including any accompanying inserts, shall be sufficient cause for dismissal. References and personal information which become a part of this application will be regarded as confidential and shall not be revealed to me.

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*Bellingham School District is an equal opportunity employer. The District does not discriminate on the basis of race, religion, creed, national origin, age, sex, or disability. The District has implemented an affirmative action program and encourages qualified women and minority applicants to apply. Union membership or representation fee is a requirement for employment in a certificated classification unless the employee claims a "bona fide" exemption.*